



RSPORTZ / SPORTS ID / WAKO New Registration Model

12 February 2026

WAKO Pass is required for all types of competition – local, national, international!

Competitions *at every level* must be managed in Sportdata Web (invitations, registrations, draw, scoring, results, reports).

WAKO Registration Model. Membership and Event Pass

NF membership and WAKO Event Pass are two different things:

- 1. NF membership:** an Athlete or Official belongs to a **National Federation**.
- 2. WAKO Event Pass:** the person **is allowed to compete at WAKO events**.

An athlete can **register for events** only if:

- Has a valid **NF membership**,
- Has a valid **WAKO Event Pass**

Officials (non-competing) membership fee is 4 EUR.

Sportdata will not allow registration unless these conditions are met.



WAKO Video Tutorials

Link to WAKO tutorials:

<https://www.youtube.com/@rsportz-wakosupport9033>

Rsportz-WAKO support

@rsportz-wakosupport9033 · 158 subscribers · 8 videos

More about this channel ...more

Subscribe

Videos

Renew member and purchase Wako Event Pass

14 views · 11 hours ago

New member registration with WAKO Event Pass

9 views · 22 hours ago

Payment of club membership fee

1K views · 3 years ago

Club setup

783 views · 3 years ago

Registration of members by club admin

7.3K views · 3 years ago

WAKO fees payment NF

791 views · 3 years ago

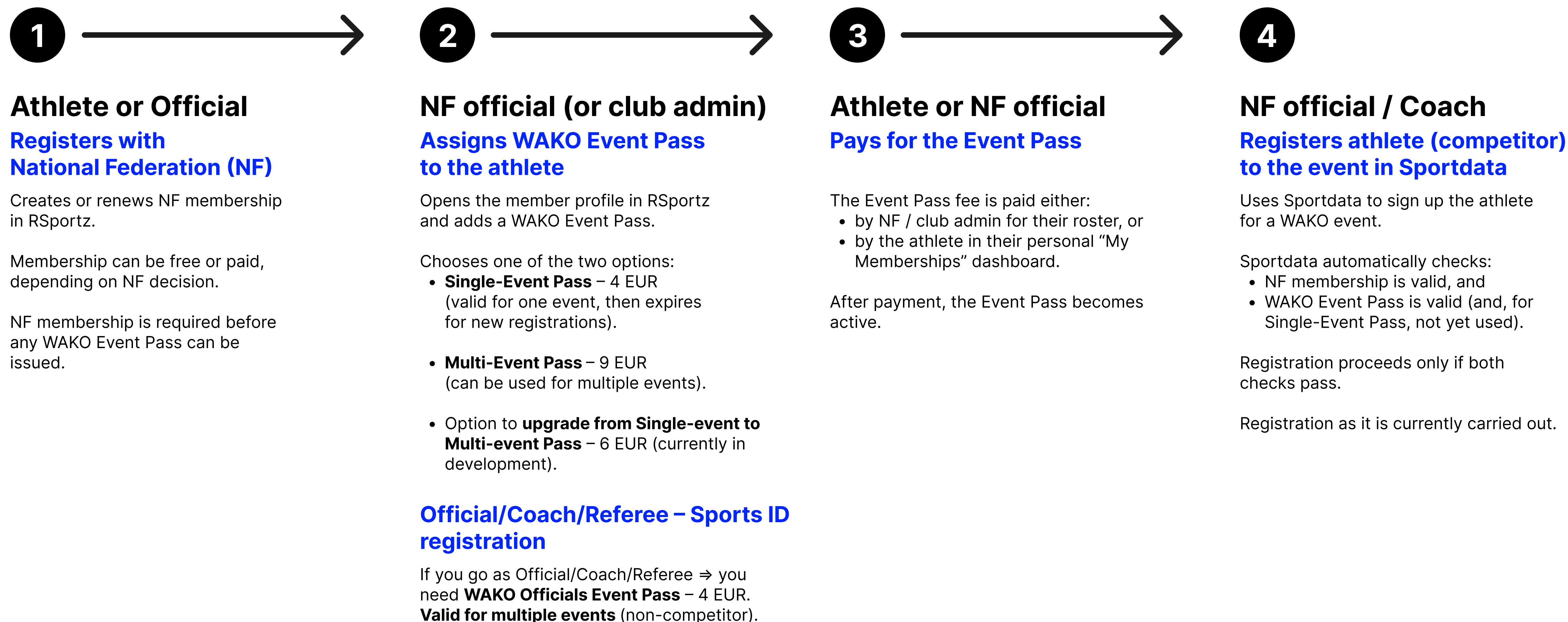
Member Invitation by a NF admin & registration to WAKO competition

1.4K views · 3 years ago

Member Invitation

262 views · 3 years ago

WAKO Registration Flow. Membership and Event Pass.





1. NF Membership. Prerequisite for Event Pass

NF membership is **managed only by National Federations**.

It can be free or paid, **decided by each NF**.

There is no WAKO or RSportz fee on NF memberships.

All kickboxing athletes/officials should have NF membership.

(Without valid NF membership it is not possible to take a WAKO pass and participate).

The registration is valid for 1 year (364 days).

2. Creating a WAKO Event Pass in RSpportz

WAKO Event Pass can be added only to a person who already has an NF membership in RSpportz.

WAKO Event Pass is issued only by WAKO International.

NF official/club can create a pass for a member in two ways:

When inviting a new member, select “WAKO Event Pass (WAKO)” in Membership Option.

There are three types of pass:

- **Type 1. Multi-Event Pass** – 9 EUR (multiple events).
- **Type 2. Single-Event Pass** – 4 EUR (one event), upgrade from Single-event to Multi-event Pass – 6 EUR. (under development, contact support desk).
- **Type 3. Officials-Event Pass** – 4 EUR.

For an existing member, use the “**Event Pass**” icon on the Members page or membership detail screen.

Edit Membership for Roman Threebe
Add a WAKO Event Pass to athlete with No-event-access membership
Membership Back

Payments & Charges
Member Info
Memberships
Member Notes
Achievement Levels
Competition Documents
Suspension

Kickboxing GB Athlete
VALID

Invite Member by Email to Kickboxing Great Britain
Invite Members in Bulk
Done

* Membership Option
* Email

Insurance (KICKBOXING GB)
Kickboxing GB Coach - Affiliated no Insurance (KICKBOXING GB)
Kickboxing GB Instructor (KICKBOXING GB)
Officials / Referees (KICKBOXING GB)
Show more options
WAKO Event Pass (WAKO)

Click "Show more options" to display WAKO Event Pass from WAKO International

KICKBOXING GREAT BRITAIN
Tomas Vesely

Kickboxing GB
Members
Register at Sportdata
View other lists
Invite Member
Bulk Update
Export to CSV

FILTER
Musa Abbas
Membership Status
Gender
Age Group
Membership Option

Achievement Level
State

Question: Filter by question

Show Unverified?
Find
OR
RESET

Bulk Actions

NAME
COUNTRY
MEMBERSHIPS
DIVISION REGISTRATIONS

Gabriel
gabriel@gmail.com
Age 36 / Male
Cell Phone:
Additional Info

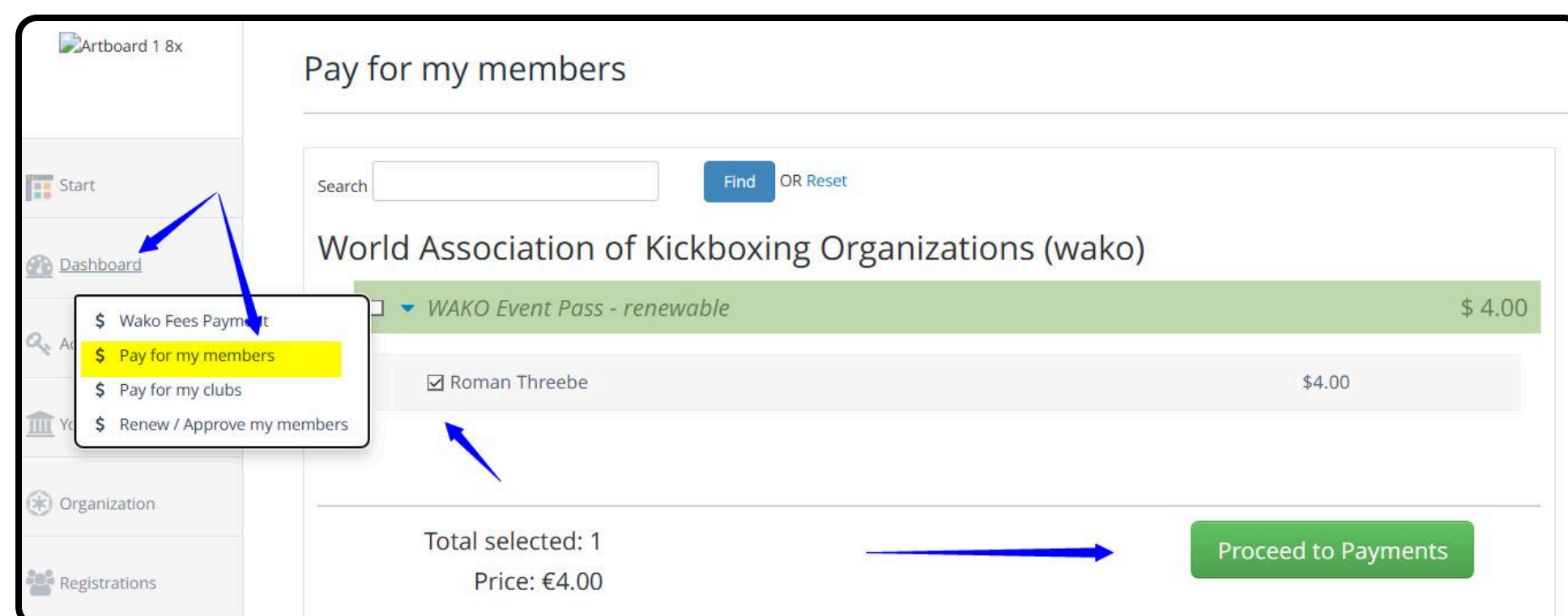
Number:
Membresia Atleta ADULTO WAKO CHILE (WAKOCHI)
Expires on 31-12-2024
Expired

Event Pass Icon it will allow to add new event pass.

3.1 Paying for the WAKO Event Pass

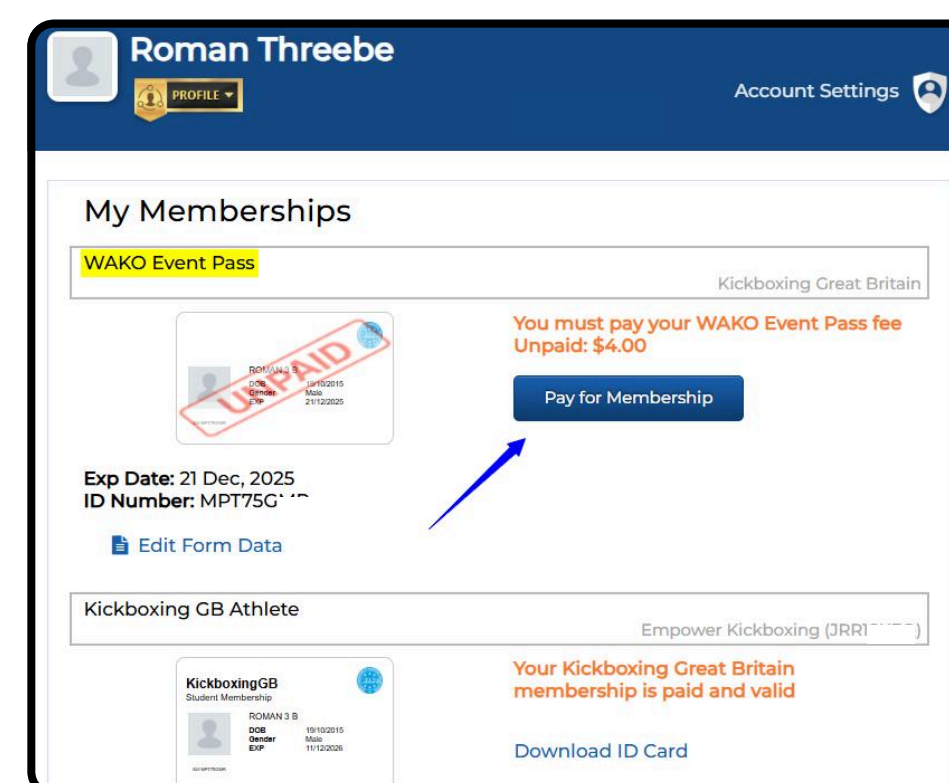
After a pass is added, it must be paid to become valid.

The pass is usually paid by the club or NF, but the member can also pay.



Org admin payment

- NF or club admin opens “Pay for my members” in the dashboard.
- They see a list of members with WAKO Event Passes and select one or more names.
- Admin clicks “Proceed to Payments” to pay on behalf of the members.



Member payment

- On “My Memberships” the athlete sees the “WAKO Event Pass” card.
- The card shows the unpaid amount (for example “Unpaid: 4.00”).
- The athlete clicks “Pay for Membership” to pay online.

There is an ambition for all athletes and clubs to pay online directly on the platform. Any exceptions should be approved by WAKO International.

3.2 Paying for the Members in Bulk

Pay for my members

Search [Find](#) [OR Reset](#)

World Association of Kickboxing Organizations (wako)

☐ [WAKO Multi-Events Pass - renewable](#) €18.00

☒ Tset Tse €9.00

☒ Tomtest TestTom €9.00

Total selected: 2
Price: €18.00

[Proceed to Payments](#)

Pay for my members

- **Club:** pay for WAKO Pass or pay for NF Membership.
- **NF:** Pay for WAKO Pass (online).

MY CLUB

Members

[Register at Sportdata](#) [View other lists](#)

FILTER:

[Start](#) [Dashboard](#) [Account](#) [Your Memberships](#) [Organization](#) [Registrations](#) [Members](#) [Competitions](#) [Games](#) [Website & News](#)

[RSPORTZ Fees Payment](#)
[Pay for my members](#)
[Pay for my clubs](#)
[Renew / Approve my members](#)

[Pay for Wako Passes / Pay & Renew for memberships of National Federations](#)

[Renew free memberships for club members](#)

NAME	COUNTRY	MEMBERSHIPS	DIVISION REGISTRATIONS
Tomtest TestTom tomas+222586@rsportz.com Unverified Resend invitation Age 39 / Male / 1986 Aug. 15	NO	Number QWWY21MX Wako Norway (WAKONOR) Expires on 15.01.2026 Expired	
Testik Tomik tomas-nor1222@rsportz.com Unverified Resend invitation Age 26 / Male / 1999 Mar. 14	NO	Number 5Z5TK3Z6 Wako Norway (WAKONOR) Expires on 31.12.2026 FREE	

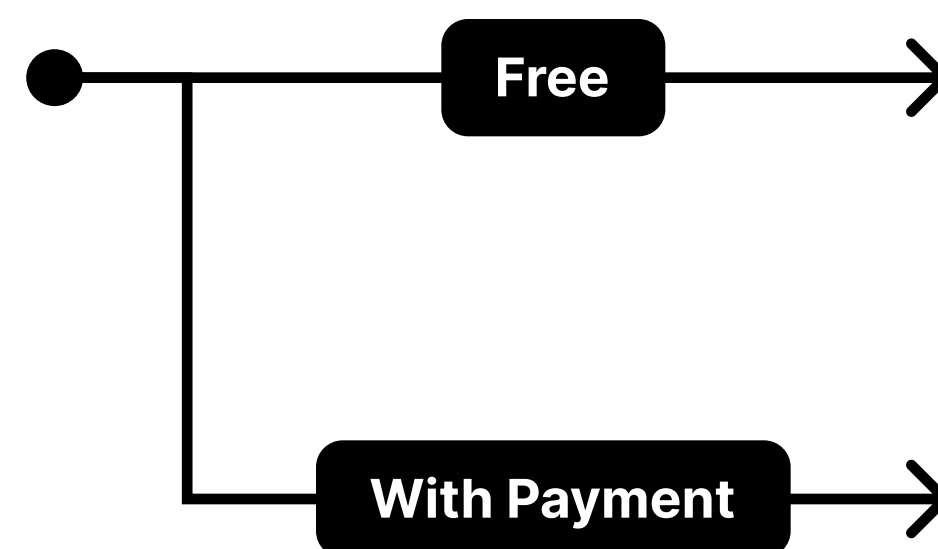
Renew / Approve my members

- **Club:** renew free membership of the NF.
- **NF:** approve offline payments of NF membership (approved by WAKO International).



National Federation Membership

Free or with Payment



Renew/Approve members by Club or National Federation

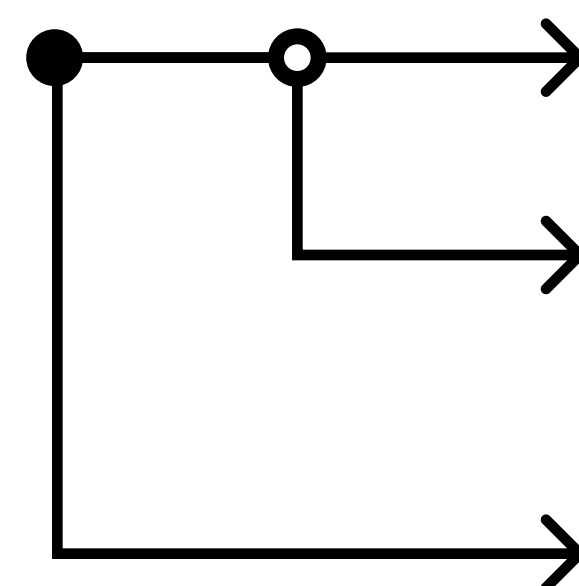
- Renew from Member Dashboard

Pay for my member - by Club

- Pay my membership - Member Dashboard
- Approve/Renew my members - By National Federation, when payment received by bank transfer or cash

WAKO Pass - by WAKO International

Payment - Pay for my members - by Club or National Federation



a) Online (club or National Federation) - preferable

b) Offline - request invoice (only National Federation)

Pay my membership - Member Dashboard

4.1 Sportdata Check. Valid Event Pass Required

Coach signs up the athlete for a WAKO event in Sportdata.

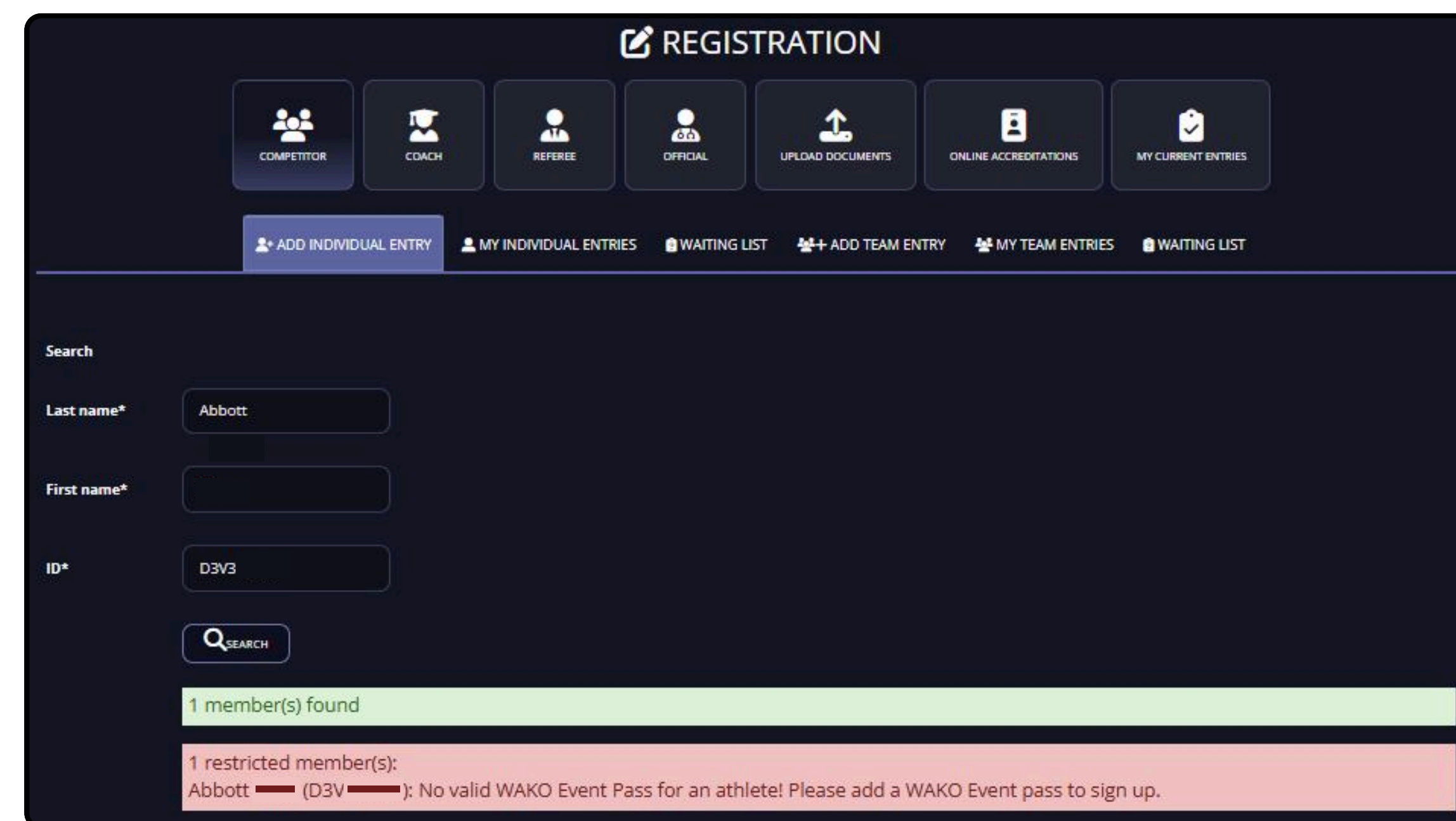
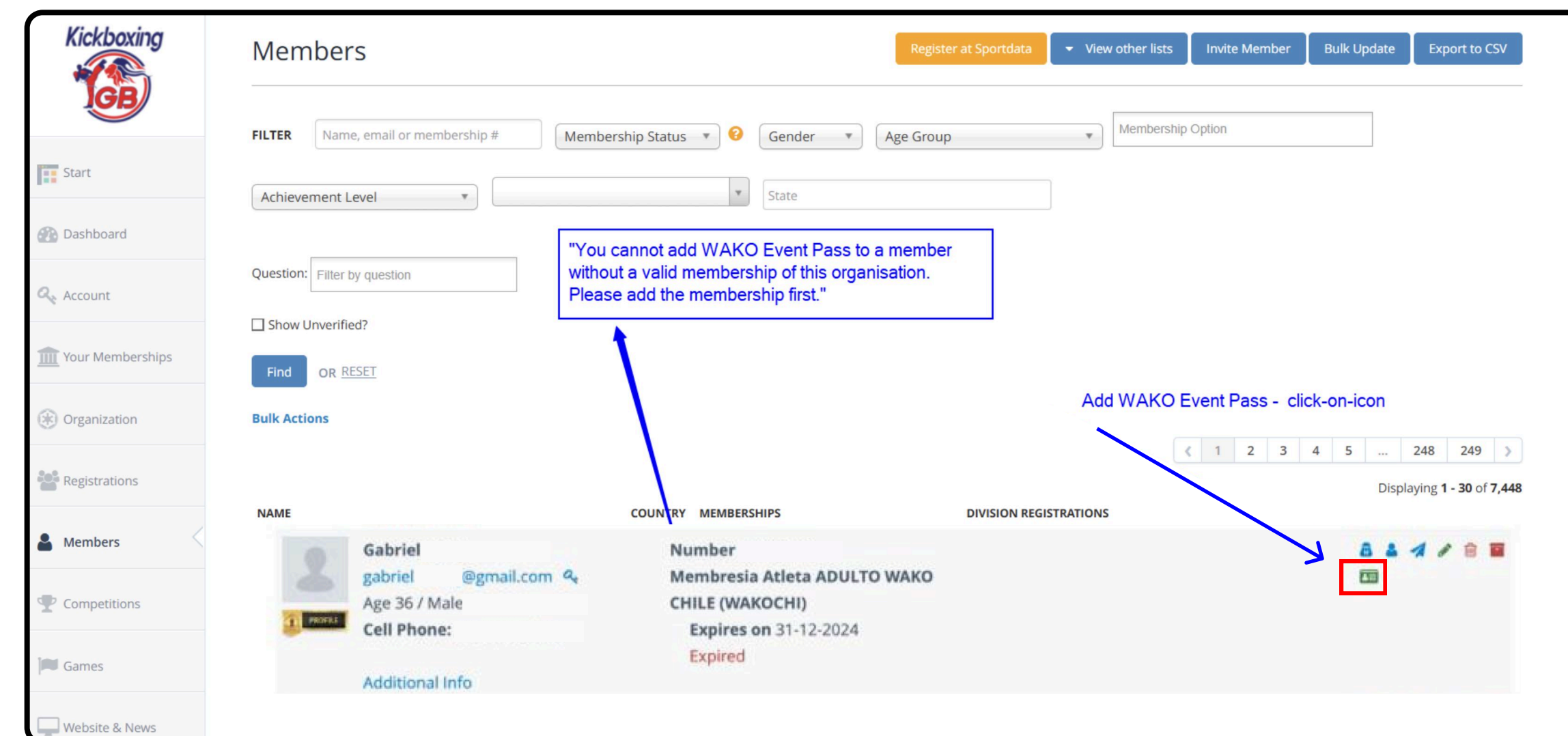
Sportdata receives information from RSportz and checks:

- NF membership is valid and (if required by NF) paid.
- WAKO Event Pass exists and is valid (Data exchange between platforms via API will be ready on February 28. Until then, it will be done manually).

For Single-Event Pass: after a successful registration it is treated as used and cannot be used again.

If there is no valid WAKO Event Pass, Sportdata blocks registration and shows an error message, for example:
“No valid pass! Please add a WAKO Event pass to sign up for competition.” – **if this message appears proceed to step 3.**

If no message is appearing please get a valid NF membership and Event Pass.





4.2 Event Registration Requirements

If registration is not possible please make sure all conditions are fulfilled.

User data:

Name, Date of Birth, Gender, Photo

National Federation membership:

Valid, Paid (if not free-of charge), not expired

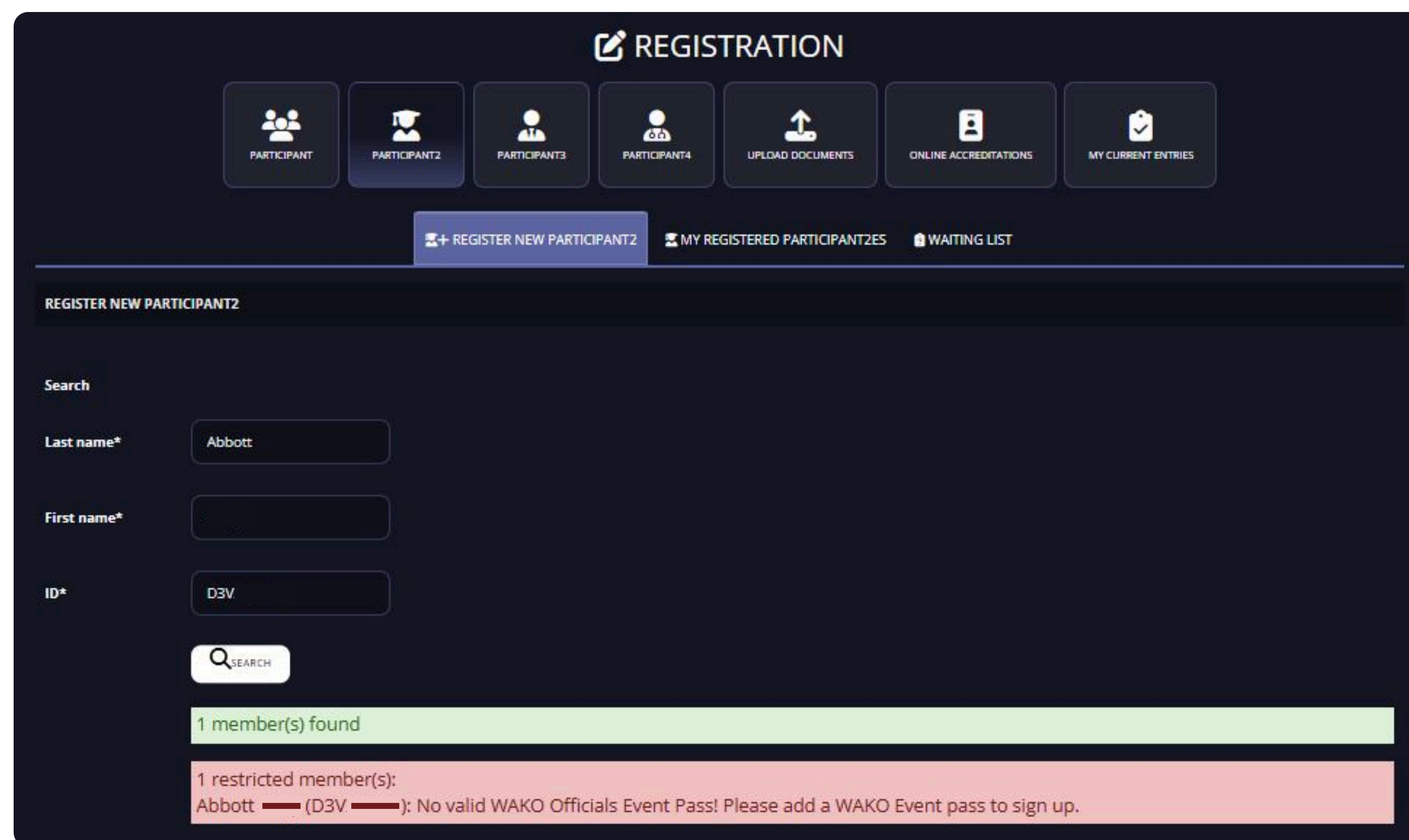
WAKO Pass:

Valid, Paid, Not expired
correct pass for the role (athlete vs official)

4.3 Official/Coach/Referee – Sportdata Event Registration

If you go as Official/Coach/Referee → you need WAKO Officials Event Pass.

Valid for multiple events.



The screenshot shows the 'REGISTRATION' section of the WAKO portal. At the top, there are seven icons for different roles: PARTICIPANT, PARTICIPANT2, PARTICIPANT3, PARTICIPANT4, UPLOAD DOCUMENTS, ONLINE ACCREDITATIONS, and MY CURRENT ENTRIES. Below these, there are three tabs: 'REGISTER NEW PARTICIPANT2' (selected), 'MY REGISTERED PARTICIPANT2ES', and 'WAITING LIST'. The 'REGISTER NEW PARTICIPANT2' tab is active, showing a search form with fields for 'Last name*' (Abbott), 'First name*', and 'ID*' (D3V). A 'SEARCH' button is located below the ID field. The search results show '1 member(s) found' in a green bar, followed by a red bar indicating '1 restricted member(s): Abbott (D3V): No valid WAKO Officials Event Pass! Please add a WAKO Event pass to sign up.'



General Information

Use filters to check for valid or unpaid passes, see example below

Members

Register at Sportdata

View other lists

Invite Member

Bulk Update

Export to CSV

FILTER

Name, email or membership #

Unpaid

From: Earliest

To: Today

Gender

Age Group

WAKO: WAKO Multi-event Pass

WAKO: WAKO Single-event Pass

Achievement Level

State

Question: Filter by question

Show Unverified?

Find

OR

RESET

Bulk Actions

Displaying all 2

NAME	COUNTRY	MEMBERSHIPS	DIVISION REGISTRATIONS
Tomas Test tomas+nor1@rsportz.com Unverified Resend Invitation Age 26 / Male / 2000 Jan. 5 Additional Info	NO	Number EXQFBZCB Wako Norway (WAKONOR) Expires on 31.12.2026 FREE	
		WAKO Multi-event Pass (WAKO) Expires on 14.01.2026 Unpaid (SKIPPED)	



Offline Payments

National Federations can make a WAKO Pass payments using a bank transfer based on the invoice from WAKO International.

1. Select members you want to pay for by Bank transfer.
You can combine Multi-events and Single-event passes in one payment request
2. Select "Skip online payment" option for further instruction and a PDF download
3. Contact WAKO office with the PDF and wait for official invoice
4. Make payment of the invoice
5. Your members will be approved by WAKO office once the payment reach WAKO bank account

Registration to competitions is possible only after the payment approval by WAKO Office

WAKO
World Association of Kickboxing Organizations

Kickboxing IGB

**Kickboxing Great Britain
MEMBERSHIP PAYMENT LIST
COVER PAGE**

Payment Reference #: 4a7c

Payment Instructions:
1. Download the list of members to be paid
2. Contact WAKO Office, Barbara Falsoni: administration@wako.sport
3. Attach your list of unpaid members, await for the official invoice to execute payment by bank transfer

SUMMARY	
Members:	3
Total:	€27.00

**Kickboxing Great Britain
€27.00
TOTAL**

Sincerely,
World Association of Kickboxing Organizations

http://wako.rsportz-test.com - Receipt Created by RSPORTZ

Pay for my members

Search Find OR Reset

World Association of Kickboxing Organizations (wako)

☐ ▶ WAKO Single-Event Pass - renewable	€ 0.00
☐ ▼ WAKO Multi-Events Pass - renewable	€ 27.00

Payment Ref #: 7bab-46e7-a9c8

✓ Armin Ash	€9.00
✓ Sean	€9.00
✓ Rose	€9.00

Total selected: 3
Price: €27.00

Proceed to Payments **Mark as Skipped Online Payment**

previous payment reference. Not approved yet by WAKO.

To proceed to bank transfer payment instructions

Success

Payment Instructions:

1. Download the list of members to be paid
2. Contact WAKO Office, Barbara Falsoni: administration@wako.sport
3. Attach your list of unpaid members, await for the official invoice to execute payment by bank transfer

Payment Reference #: 4a7c

Pdf **Okay** **Print**

Proceed to Payments **Mark as Skipped Online Payment**



WAKO Pass validity check on Sportdata registration will be implemented in 18 February 2026.

Competitors who have registered for the Events before 18 February will have to pay online immediately.

In case of issue with registrations contact
wako-support@rsportz.com